

Coordinator
Direct Services
Division of HIV Health (DHH)
Full-time, Non-Exempt, eligible for benefits

This position is part of a new program that will develop and implement a new HIV-specific transitional housing and supportive services program aligned with Housing First principles for people with HIV in Philadelphia. Services include: housing counseling, housing MCM and placement in subsidized rental units in Philadelphia.

The goals of this program are to 1) retain clients in HIV medical care in order to achieve viral suppression and 2) locate affordable and/ or subsidized, permanent housing within 48 months. Persons currently experiencing homelessness and persons who are unstably housed will be prioritized for this program.

- Bachelor's degree in Social Work, Human Services, Sociology, Psychology or Nursing. Master's preferred.
- Expertise in HIV case management and client advocacy.
- Demonstrated ability to work with individuals of different gender orientations, and sexual, racial, ethnic and economic backgrounds.
- Knowledge of Philadelphia resources in particular housing resources.
- Thorough understanding of medical and psychosocial issues related to HIV infection.
- Flexibility in work hours, including evenings and weekends.
- Knowledge of Housing First principles, Harm Reduction and trauma-

- Maintain regular, periodic contact with client to check on follow through with referrals (linkages) and to assess their health status.
- Create, maintain, and update client files on a regular basis including documentation of client medical visits and viral loads.
- Develop a discharge plan that includes next steps once clients have obtained permanent, affordable housing
- Work as a team with Housing Counselor with, at a minimum, monthly contact
- Linkage to buddy program and vocational services, as appropriate.
- Perform ongoing home visits as well accompany clients to medical provider appointments
- Perform other duties as required.

The following performance standards are specific to this position. Meeting or exceeding these standards is an expectation of employment, as is compliance with all other organizational and departmental policies, procedures and expectations.

- Complete all documentation/paperwork concerning client contact